

# **CHARLESTOWN OWNERS ASSOCIATION**

## **Section I – Board Responsibilities and Limitations**

### **ADMINISTRATIVE RESOLUTION NO. 2002-04**

#### **(Establishing Robert's Rules of Order as the Standard Operating Procedure for Board Meetings)**

WHEREAS, Article X, Section 1(b) of the Bylaws of the Charlestown Owners Association ("Association") provides that the Board of Directors shall have the power and duties necessary for the administration of the affairs of the Association and may do such acts and things as are not by law or by the Association's Bylaws, Declaration or Articles of Incorporation directed to be exercised and done by the membership; and

WHEREAS, the 2001 Board of Directors passed a motion by acclamation to use Robert's Rules of Order in all Board of Directors and Committee meetings, and the current Board wants to ensure that this Board and future Boards use Robert's Rules of Order at all meetings; and

WHEREAS, Robert's Rules is a system of rules that is designed to protect the rights of those people attending and running a meeting. The usefulness of Parliamentary law in government and community affairs is unquestioned. It provides a way for people to conduct business quickly and fairly. The basic provisions of parliamentary law are simple:

1. Ensure the rights of the majority.
2. Protect the rights of the minority.
3. Defend the rights of individual members.
4. Safeguard those people absent from the meeting.
5. Guard all these together.

NOW, THEREFORE, BE IT RESOLVED THAT Robert's Rules of Order is established as the standard operating procedure for Board meetings.

This Policy Resolution shall be filed in Section I, Board Responsibilities and Limitations, of the Book of Resolutions.

The effective date of this Resolution shall be May 16, 2002

This Resolution was approved and adopted by the Board on April 16, 2002